

**Washington County Flood Plain Mapping
Ad Hoc Consultant Selection Subcommittee
October 7, 2008
6:35 p.m.
(Or immediately following the Whitted Creek Ad Hoc Meeting)**

Agenda

Washington County Flood Plain Mapping Ad Hoc Consultant Selection Subcommittee:

Rick Patterson, Chairperson
Fred Conley
Dick Connealy
David Klug
Dorothy Lanphier

Staff Liaison: Amanda Grint

1. Meeting Called to Order – Chairperson Patterson
2. Notification of Open Meetings Act Posting and Announcement of Meeting Procedure – Chairperson Patterson
3. Quorum Call
4. Adoption of Agenda
5. Proof of Publication of Meeting Notice
6. Review And Recommendation On Contract with Kirkham Michael/AMEC to Provide Engineering Services for the Washington County Flood Plain Mapping Project. – Marlin Petermann
7. Adjourn

Memorandum

To: Washington County Floodplain Mapping Ad-Hoc Consultant Selection Subcommittee

Re: Contract for Engineering Services with Kirkham Michael/AMEC

Date: September 30, 2008

From: Amanda Grint, Water Resources Engineer

On August 28, 2008, the Subcommittee interviewed and selected Kirkham Michael/AMEC with which to negotiate a professional services contract to update flood hazard data and prepare Digital Flood Insurance Rate Maps (DFIRM) for Washington County. Since that time, District staff and representatives from Kirkham Michael have worked together to prepare the enclosed agreement, detailed scope, and time and cost estimate for this project.

In summary, Kirkham Michael will be responsible for providing project management, incorporating recent flood studies prepared by the Corps of Engineers and Department of Natural Resources, and preparing preliminary DFIRM maps conforming with FEMA standards. According to the schedule, preliminary DFIRM maps will be ready by the end of May 2009. The total fee for this work was negotiated at \$204,483.00 and is broken down between different tasks in the attached agreement and scope.

In conclusion, services provided by Kirkham Michael for this floodplain mapping project are estimated to cost \$204,483.00 and be completed by May 2009. A FEMA grant in the amount of \$169,100 has been secured for this project, and the District will be responsible for the remaining \$35,383.00.

Management recommends that the Subcommittee recommend to the Board that the General Manager be authorized to execute a professional services contract with Kirkham Michael to prepare floodplain maps for Washington County for a not to exceed fee of \$204,483.00, subject to changes deemed necessary by the General Manager and approval as to form by District legal counsel.